September 23, 2009

To: National Historical Publications and Records Commission (NHPRC)
Attn: Kathleen Williams
Executive Director
National Historical Publications and Records Commission
700 Pennsylvania Avenue, NW, Room 111
Washington, DC 20408-0001

Re: Final adjustment of project dates (request for a no-cost-extension)

NAR06GRANT-021

Project: “California’s Geospatial Records: Archival, Appraisal, Accessioning, and Preservation” (referred to as “eLegacy”)

Project Directors: Richard Marciano, Reagan Moore

Dear Ms. Williams:

The eLegacy project was transferred from the University of California San Diego, where the books were closed on August 31, 2008, moved to the University of Carolina at Chapel Hill where it was extended for a period of 13 months, from September 1, 2008 to September 30, 2009. The transfer process was only completed on April 14, 2009 and we finally started charging to the project at the start of the fiscal year on July 1, 2009.

We respectfully contacted Mahnaz Ghaznavi at NHPRC and per her e-mail, dated September 9, 2009, were told the extension was conditionally approved provided that the following conditions be met:

1) A formal letter from the Authorized Representative on the grant [according to our records this is Hamilton Brown, or, if he is no longer in that position, then Mr. Brown's successor] addressed to Kathleen Williams. Please note that we are not able to adjust the dates of the grant as suggested by your email. The extension period would need to commence from October 1, 2009.

2) The following items must be included with the extension request letter, as attachments:
   2.a) A letter from Nancy Zimmelman Lenoil attesting to that partner's continued commitment and participation in the grant;
2.b) a month by month plan of work that demonstrates the implementation of the proposed work which includes what your team in NC will be doing and what the partners in CA will be doing.

2.c) an interim narrative report covering the period April 1 – September 30, 2009.

Hamilton Brown is no longer serving in this position. As an authorized representative on the grant at UNC, I hereby provide this letter approving the readjustment of the grant period, shifting the initial 13-month window from Sep. 1, 2008 – Sep. 30, 2009 to the new window of Oct. 1, 2009 – June 30, 2010.

Please find enclosed, the three attachments you requested: (a) letter of support from Nancy Zimmelman Lenoil at the California State Archives, (b) revised plan of work, (c) latest interim report.

Sincerely,

Cc: Mahnaz Ghaznavi, NHPRC